

Drake 101 - Classroom Training

Course Description: This 2-day course (16 hr.) introduces tax return preparers to Drake Tax and its features used in daily practice. Upon completion of this course, participants will be able to:

- Complete required setup items.
- Customize Drake Tax using program options.
- Navigate the program.
- Perform data entry for a 1040 return.
- Calculate, view, and print a return.
- e-File returns in Drake Tax.
- View reports and use other helpful tax prep tools.

Course Fee: \$419. Register 30 days prior to the date of the course and receive a 5% discount.

How to Register: Sign in to <https://Support.DrakeSoftware.com> and select **Training > Classroom Training** from the menu on the left side of the web page. Refer to the **FAQs** on the web page for detailed instructions and frequently asked questions.

CPE Facts:

Affiliation	Format	CPE/Field of Study	Course ID #	Sponsor ID #
NASBA	Group - Live	16 — Taxes	N/A	103137
CTEC**	N/A	0 — N/A	N/A	3038
IRS	In Person	16 — Federal Tax Law	FQTGU-T-00543-23-I	FQTGU
TX State Board of Accountancy	Group - Live	16 — Taxes	100381	002921

*Individuals with other professional credentials should check with their state licensing board or accrediting organization to determine if this program meets their continuing education requirements.

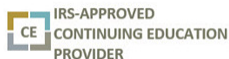
**CTEC does not allow credit to be awarded for courses that cover tax/accounting software topics.

Course Level: Basic

Last Revision: Summer 2023

Prerequisites: None

Course Policies: Refund requests must be sent in writing to the Drake Software Education Department via mail, fax, or email. Refunds will not be granted by phone. Drake will make a full refund for any request received 10 business days before scheduled start of training. Any cancellation received 5-9 business days prior to the start will receive 50% refund. No refunds on cancellations less than 5 days before the scheduled start of the training. For more information regarding refund policy, administrative policies, and complaint resolution, please contact our office at 828-524-8020 or email Education@DrakeSoftware.com.



Drake Software is an IRS qualified sponsor of continuing professional education.

Drake Software is registered with the Texas State Board of Public accountancy as a CPE sponsor. This registration does not constitute an endorsement by the Board as to the quality of our CPE program.



Drake Software is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.learningmarket.org