

Drake Accounting Payroll & Beyond Webcast

This four-hour course introduces accountants and bookkeepers to Drake Accounting Payroll.

Upon completion of this course, participants will be able to:

- Introduction and Setup
- Identify the required setup for facilitating the payroll process
- Produce “Live”, Batch and “After-the-Fact” payroll
- Print checks
- Process and e-file 94x and W2 tax returns

Individual attendees fee is \$79. Register by midnight (Eastern Time) 30 days prior to the date of the class and receive 5% off.

AGENDA

1:00PM – 2:15PM	Introduction and Setup
2:15PM – 2:30PM	BREAK
2:30PM – 3:45PM	Process and Print Payroll (Live, ATF, Batch)
3:45PM – 4:00PM	BREAK
4:00PM – 5:00PM	Process and e-File 94x Returns and W2s

All times listed in Eastern Standard Time